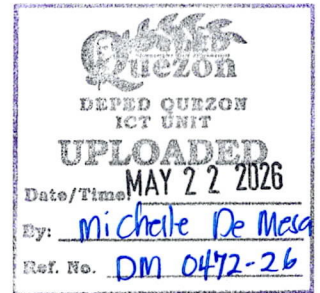




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



20 May 2026

DIVISION MEMORANDUM

No. 0472, s. 2026

**DESIGNATION OF PROJECT DEVELOPMENT OFFICER I FLORICEL R. LAGOS AS
DIVISION PUBLIC ASSISTANCE COORDINATOR (DPAC)**

To: Assistant Schools Division Superintendents
Chiefs - CID/SGOD
Section Heads
Education Program Supervisors
Public Schools District Supervisors
Public Schools Elementary and Secondary School Heads
All Others Concerned

1. In reference to Regional Memorandum No. 261, s. 2023 titled "Reiteration of the Designation of Division Public Assistance Coordinators (DPAC)", this Office announces the designation of **Project Development Officer I Floricel R. Lagos** as **Division Public Assistance Coordinator (DPAC)**, effective **May 20, 2026**.
2. As DPAC, PDO I Lagos shall perform the following duties and responsibilities:
 - a. Facilitate concerns referred by Public Affairs Service – Public Assistance Action Center (PAS-PAAC) and DepEd CALABARZON Regional Public Assistance Team (RPAT);
 - b. Facilitate concerns referred through Hotline 8888, Contact Center ng Bayan (CCB), and Presidential Action Center (PACE);
 - c. Monitor all concerns referred by PAAC and RPAT and assist in their resolution;
 - d. Attend meetings, workshops and other related activities, if needed, and cascade the information to their respective offices and schools; and
 - e. Other functions stated in DepEd Memorandum No. 46, s. 2022.
3. Immediate and widest dissemination of this Memorandum is earnestly requested.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

By: 
ROSELYN O. GOLFO
-Assistant Schools Division
Superintendent

DEPEDQUEZON-TM-SDS-04-009-003



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